



# OFFICE OF THE REGISTRAR :: ASSAM WOMEN'S UNIVERSITY

(A Govt. of Assam Initiative)  
ROWRIAH :: JORHAT-785004

No. AWU/Estt./27/2015-16/4477

Date 06<sup>th</sup> February 2023

## WALK-IN-INTERVIEW FOR THE POST OF ACCOUNTS OFFICER (CONTRACTUAL)

A Walk-in-Interview for engagement of one post of Accounts Officer on short term Contractual/Temporary Basis for a period of 1 (one) year from among the experienced/retired State Govt. employees preferably from AFS who are below the age of 64 years shall be held at Assam Women's University, Rowriah, Jorhat on 20<sup>th</sup> February 2023 at 11:00 a.m. The details are as follows:

### ELIGIBILITY CRITERIA:

Name of the Post	No. of Post	Educational Qualification	Experience	Consolidated Pay
Accounts Officer	01 (one)	B.Com with minimum 55% marks from a recognized university	Minimum 5 years working experience in a Central/State Govt. organization preferably from AFS.	Rs. 25,000/- per month

### OTHER TERMS & CONDITIONS:

- Persons desirous of such engagement having the essential educational qualification and Work Experience prescribed above may directly report to the Venue on the day of interview. Persons not having the prescribed qualifications will not be allowed to appear in the Interview.
- He/she must be not more than 64 years of age as on 01/02/2023.
- He/she should not be suffering from any disease or otherwise incapable of discharging his duties. Medical Fitness Certificate must be submitted on joining.
- The Institute reserves the right to restrict the number of candidates for interview to a reasonable limit, on the basis of qualifications and experience higher than those prescribed in this advertisement.
- The decision of the competent authority of the University in the process of engagement shall be binding and final. The authority reserves the right to cancel the recruitment process at any time without any prior notice and without assigning any reason thereof.
- No TA/DA will be paid for attending the interview.
- The engagement shall be purely on temporary and contractual basis and doesn't confer any right to claim for regularization of the service. The contract may be terminated by either side by giving one month's notice.
- The application in the prescribed format along with self-attested photocopies of all qualifications, Certificates, Marksheets, Age, Caste, Work Experience and other testimonials with contact number must be submitted on the date of walk-in-interview.
- All original documents must be brought for verification on the day of interview.
- All Degree Certificates should be from recognized Universities/ Institutes

**Date of Walk-in-Interview: 20<sup>th</sup> February 2023**

**Time: 11:00 a.m.**

**Venue: Office Chamber of the Hon'ble Vice Chancellor, AWU, Rowriah, Jorhat-785004**

**Reporting Time: 10:00 a.m.**

Sd/- Tapan Kr.Gohain, ACS  
Registrar  
Assam Women's University  
Jorhat-04, Assam

**Note:**

Telephone no. 0376-2960078

E-mail: registrar@awu.ac.in



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- 1) Applicants must fill in only correct information. If it is found, at a later date, that any information given in the application is incorrect / false, the candidature / appointment is liable to be cancelled / terminated. Canvassing directly or indirectly at any stage of the recruitment process shall lead to disqualification.
- 2) Claims of educational qualifications, experience or any other technical qualifications must be supported by relevant certificates as well as mark sheets. Applications not supported by relevant documents shall be summarily rejected.
- 3) Any addendum/corrigendum and related notifications will be published on the University website: [www.awu.ac.in](http://www.awu.ac.in) only. Applicants are advised to regularly check the Institute website for any update/notification.

Memo No. AWU/Estt./27/2015-16/4478-4480

Dated 06<sup>th</sup> February 2023

Copy for information and necessary action to:

1. The Hon'ble Vice Chancellor, AWU, Jorhat
2. Accounts Officer, AWU, Jorhat
3. Office Copy

*Shri*  
*06/2/2023*

Registrar  
Assam Women's University  
Jorhat-04, Assam