



ASSAM WOMEN'S UNIVERSITY
ROWRIAH, JORHAT-04

(Established by an act XXII of 2013 of State Legislature of Assam as a State University vide Notification LGL. 149/2011/92 dated 21.08.2013)

Application Form for the post of Accounts Officer
(Contractual)

Advertisement no with date: _____

Post applied for: _____

Paste a
passport size
photo here

Please go through the instructions/conditions given below before filling the application form.

General Conditions/Instructions

1. Applicants should fill up the application form in her/his own handwriting neatly and clearly.
2. Latest passport size photograph should be pasted at the specified page.
3. The Candidates have to carry all relevant documents in original and a set of Self attested photocopies of all relevant documents.

A: Personal Details

1. **Name of the applicant (in block letters):**

First name: _____

Middle name: _____ **Last name:** _____

2. **Parent's/Spouse name** _____

Relationship: _____

3. **Date of Birth:** _____ (yyyy/mm/dd)

4. **Age on 1st January, 2020:** _____ year _____ months _____ days

5. a) **Marital status: Married / Unmarried** b) **Gender: Male / Female**

6. a) **Correspondence Address:** _____

Pin Code: _____ **State:** _____ **Mobile No:** _____

Tel No (With STD code): _____ **E-mail-ID:** _____

b) **Permanent Address:** _____

Pin Code: _____ **State:** _____ **Mobile No:** _____

Tel No (With STD code): _____ **E-mail ID:** _____

7. **Nationality:** _____

8. **Category: SC/ST/OBC/PWD/General**

9. **Religion:** _____

B: Academic Details

(Please attach self attested photocopies of documents in support and add additional sheets if needed)

10. Educational Qualification

Examination	Exam Passed & Year	Subjects	Percentage / CGPA)	Institution(School /College/University	Board /Council /University
Class 10 or Equivalent					
10+2 or Equivalent					
Bachelor's Degree					
Master's Degree					
M. Phil					

Other Degrees

Examination	Exam Passed & Year	Subjects	Percentage/ CGPA)	Institution (School/ College/ University)	Board/ Council/ University

Doctoral Degrees

Degree	University	Subject/Field	Thesis Title	Year of Award	Duration of Research Work

11. Details of Assam Finance Service clearance

Examination	Year	Roll no	Marks	Subject

12. Awards and achievements related to academic work

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D: Miscellaneous Information:

17. (a) Honors and Awards received

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(b) Membership/Fellowship of other institutions/professional societies

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(c) Extracurricular activities

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(d) Other activities/Responsibilities

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(e) Any other relevant information, if not given above

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18. (a) Have you ever been punished during your studies at College/University? If so, give details.

(b) Have you ever been punished during your services or convicted by a court of law? If so, give details.

19. Names and Addresses of Two Referees familiar with your work.

20. Name: _____

Address: _____

Email: _____ Ph no: _____

21. Name: _____

Address: _____

Email: _____ Ph no: _____

20. DECLARATION TO BE SIGNED BY THE CANDIDATE

I hereby declare that the information given by me in the Application and the documents enclosed with the application form are true and complete to the best of my knowledge and belief. If at any time, I am found to have concealed/distorted any information or given any false statement, my candidature is liable to be canceled without notice or compensation and I may be subjected to legal/disciplinary proceedings.

Date: _____

Place: _____

(Signature of the Applicant in full)